

Lakenheath Pride in Place

Minutes of meeting held on Friday 11 September 2026
Venue: Lakenheath Pavillion, Lakenheath Playing Fields

Invitees

Neighbourhood board members	Board observers and support officers
Mike Malina (MM) – Chair Dawn Bluett (DB) – Vice Chair Nick Timothy (NT) – MP Cllr Gerald Kelly (GK) – West Suffolk Council (WSC) Sally Batchelder (SB) Andrew Blenkiron (AB) Christophe Duggan (CD) Ruby Nugent (RN) Amanda King (AK) Charles Lever (CL) Natalie Anne Murphy (NAM) Lindsey Scott (LS) Garth Tolmie (GT)	Victoria Quamina (VQ) -RAF Lakenheath Mike Pursehouse (MP) - WSC Lesley-Ann Keogh (LAK) – WSC Chloe Rumsey (CR) - WSC

Attendance

Neighbourhood board members	Board observers and support officers
Mike Malina (MM) – Chair Cllr Gerald Kelly (GK) – West Suffolk Council (WSC) Andrew Blenkiron (AB) Christophe Duggan (CD) Ruby Nugent (RN) Amanda King (AK) Charles Lever (CL) Natalie Anne Murphy (NAM) Lindsey Scott (LS) Garth Tolmie (GT)	Mike Pursehouse (MP) – WSC Lesley-Ann Keogh (LAK) – WSC Chloe Rumsey (CR) – WSC

Agenda and discussion items

Number	Agenda item	Action lead
1	Welcome and apologies Apologies noted from: - Nick Timothy MP - Dawn Bluett - Sally Batchelder	

Number	Agenda item	Action lead
2.	Previous meeting minutes and decision log Action updates: Carried forward from 14 August 2026 meeting: Action: MM to share with the board the example that has been discussed. To be completed – carry forward. Update Completed. MM research in relation to the future of the board and which route to go down. A future agenda item. Actions from meeting on 26 August 2026: Action: LAK to contact the faith groups in Lakenheath and invite to a future board meeting to engage with them. Update – carry forward Action: LAK and CR to meet and start the process of drafting documentation. Update – on agenda for further discussion. Action: LAK and CR to draft the following: • Vision and priorities • Consultation packs • Terms of reference Update – completed and to be presented at the meeting on the agenda. Action: LAK to display posters across the PiP area. Update – completed and posters/leaflets for distribution at meeting Action: CR to make some additional changes to the questionnaire. Update - completed Action: LAK to determine what the process is outside of the council for compulsory purchase. Update - ongoing Minutes agreed by board.	
3.	Ministry of Housing, Communities and Local Government (MHCLG) MM confirmed that second round of funding has been released. LAK gave an overview of the documentation that had been drafted and asked the board members to raise comments and amendments to the document. LAK would send all documentation round for comment. LAK gave an overview of the 10-year vision and 4-year investment plan and the missing data that LAK would like support from the board. Request to all board members to	

Number	Agenda item	Action lead
	support WSC with the data and information required for the document. Discussion around website and going forward making changes to the server and email address. RN would speak to West Suffolk College in relation to work experience opportunity. LAK thanked CD and AK for supporting officers in the vision and evidential packs and CR for drafting all documentation.	
	Action: LAK to send round all drafted documentation that was shared at the meeting and request comments from all board	LAK
	Action: All board members to send comments on the documentation to LAK	All
	Action: LAK to send through vision statement and missing data and request all board members to send through to LAK information requested	LAK and All
	Action: RN to speak to West Suffolk College in relation to work experience supporting the website requirements	RN
4.	Community funding applications Second round grant application was opened on 2 September to date no completed applications for the second round. LAK had received further information from the two outstanding applications – LAK would send through the information and requested board members make a decision through email with LAK. LAK has contacted the community groups and asked for dates when board members can visit and raise the profile. LAK agreed that WSC would establish a webpage in relation to transparency and be open in relation to the spend to date.	
	Action: LAK to share funding application information with board and board members to contact LAK with decision on the application	LAK and All
	Decision: Board members agreed that funding applications will be agreed over email	
	Action: LAK to establish webpage to highlight spend to date	LAK
5.	Board Engagement LAK gave an overview on Active Lakenheath Youth post	

Number	Agenda item	Action lead
	MM engaged with Christian Enterprise Foundation. Met with the group and look at future working opportunities and how can support the community together. MM, AB and GT attended an event on RAF Mildenhall "Key Leaders Day" giving the board an opportunity to meet with and start to build a relationship with the USAF representatives. MM engaged with representative from Environment Agency – recent meeting with Environment Agency, Brecks Partnership, Anglian Water and SCC Rights of Way team. MM starting discussion on ownership of land and what is achievable.	
6.	AOB MM confirmed the tenancy at will with the Parish Council and SCC to lease the old school site. MM wished to thank the Parish Council for supporting this project and taking the building on. MM will arrange a tour of the building for the board members- MM will send through dates to the board members.	
	Action: MM to arrange a tour of the old school building and what will be available to the community	MM

Date of next meetings

Wednesday 23 September 2026 – 7pm start: MS Teams

Friday 9 October 2026 – 5pm start: Venue: Lakenheath Methodist Chapel

Wednesday 21 October 2026 – 7pm start: MS Teams

Friday 6 November 2026 – 5pm start: Venue: The Pavillion Eriswell

Wednesday 18 November 2026 – 7pm start: MS Teams

Friday 4 December 2026 – 5pm start: Venue: Lakenheath Pavillion