

Summary of changes to the Street Trading Policy, 2024

What we are proposing

- All qualifying streets (streets that are covered by the policy) in the district are designated as '**consent**' **streets**. This has the benefit of simplification, as well as easier application across the district.
- Consent will adhere to '**Static**' (allowed to trade from maximum of four locations) or '**Mobile**' (trading from one place maximum of 30 minutes before moving to a new location a minimum of 50 meters away).
- Organisers of commercial events or markets may put through a single street trading application to cover all of the traders that will be trading from the event.
- The revised fee for a one yearly street consent (static or mobile) is **£409** per application and is the same regardless of the type of licence (static or mobile) or the location being applied for. This cost is to cover the administration and necessary checks required in deciding an application as well as support related costs such as waste collection and enforcement.
- All applicants will be subject to a basic DBS check – however, a criminal record that involves sexual violence, especially involving children, or previous serious fraud charges, including the sale of counterfeit goods, will be immediately rejected. A criminal record involving other crimes will be considered on a case-by-case basis.
- All consent licences have requirement to adhere to set standards - for example, on dealing with waste.

Breakdown of changes

Section	2019 West Suffolk Council Street Trading and Vending Policy	2024 West Suffolk Council Street Trading Policy
Coverage of consent streets	Consent streets included only a small section of West Suffolk: the former Forest Heath area, Bury St Edmunds, and Haverhill. The rest of the former St Edmundsbury area was completely unregulated.	Proposed expansion of consent streets to cover all areas within West Suffolk, ensuring comprehensive regulation throughout the district.
Restricted streets	Specific streets designated as Restricted Streets where trading was prohibited.	Removal of restricted streets designation, allowing more areas to be used for trading under regulated conditions.

Section	2019 West Suffolk Council Street Trading and Vending Policy	2024 West Suffolk Council Street Trading Policy
Street vending	Included regulations for both street trading and street vending.	Focuses solely on street trading. Street vending now covered by new pavement licensing legislation introduced during the pandemic.
Appeals process	No statutory right of appeal. Appeals handled through West Suffolk Council Complaints Procedure.	Recommends contacting council officers before appealing. Appeals reviewed internally before a decision.
Transfer and surrender of consent	Consents are personal and cannot be transferred. Holders can surrender consent to the council.	Consents are non-transferable. Surrender of consent ends its validity.
Renewal process	Consents issued for up to one year. Renewal application must be submitted at least 28 days before expiry.	Consents still issued for up to one year. No reminders sent for renewal. Full reapplication needed if late.
Revocation and variation of consents	Council can revoke or vary consents for various reasons, including nuisance, safety, or non-compliance.	Additional grounds for revocation include damaging street structure and unsuitable appearance of trading equipment.
Waste management	Traders must dispose of waste properly and ensure the site is clean. No specific requirements for litter bins.	Waste management now requires a litter bin for customer use, with specific disposal regulations.
Additional conditions for food traders	Food businesses must be registered. No specific hygiene rating requirement. Fire safety and first aid measures mentioned.	Food traders must have a minimum food hygiene rating of 3. More detailed fire safety and waste disposal conditions.
Mobile consents	Vehicles must move location every 45 minutes and not return within 4 hours. Noise regulations mentioned.	Vehicles must move location every 30 minutes and not return within 4 hours. Vehicles must be 50 meters away from their previous location and must adhere to noise control regulations.
Required documentation for applications	Applications must include fee, form, insurance proof, and other documents. First grant applications require a 28-day consultation.	Renewals automatically processed if conditions are met. Detailed list of required documents, including proof of insurance, photograph of the trading unit, and proof of right to work in the UK.